



May 23, 2017

SECURITY RFP QUESTIONS & ANSWERS

The following questions were submitted by potential respondents

Question: Does the proof of license, insurance, certifications count against the pages for the proposal?

Answer: No.

Question: Scope of Services: Does the initial contract period require one security officer for a specified 8-hour shift for the same hours on a daily/weekly/monthly basis?

Answer: The requirement request is to have one security officer for three (3) 8 hour shifts, for a total of 24 hours a day.

Question: Risk Summary and Qualification Insurance: Will FORT MAC LRA accept current certificates of insurance with umbrella limits of 1,000,000 for proof of insurance, and if the contract is awarded to the vendor, can the contractor increase limit to 5,000,000 before contract start date?

Answer: Yes. You can submit your RFP with the current insurance levels, however if the contract is awarded the requirement must be met prior to entering into a services agreement with the LRA.

Question: Can Fidelity Bond Coverage be procured prior to contract execution or must coverage be in force at time of RFP submittal?

Answer: Coverage can be obtained once an award has been made, but coverage must be secured prior to contract execution.

Question: DBE Participation: If Contractor submitting bid is 100% African American Owned with no DBE certification will points be deducted in the scoring of the RFP for not having the DBE designation?

Answer: No points are awarded for not having the DBE certification.

Question: Tour included the Campbellton Road Point of Entry – How often is this post to be manned and what hours? How are these required shifts communicated to the security company in advance of need for this gate to be manned?

Answer: Although the Campbellton Road point of entry was mentioned, it is NOT a part of this RFP. As this point of entry remains closed at this time, there is not a need for coverage in this area. Future development may require coverage.

Question: I wanted to see if in relation to RFP for Security Services if the rate you are paying now falls under open records and if so is it possible to get that rate?

Answer: The current rate for services is \$25,000 per month.

Question: Does the 10-page limit include pages for the requested attachments?

Answer: The RFP package calls for 7-10 pages. However, the requested attachments are not included in the page count.

Question: What company is the contract incumbent guard service provider for Fort Mac LRA?

Answer: International Security Agency, Inc.

Question: What current hourly bill rate does the incumbent guard provider charge to Fort Mac LRA? Please state the bill rate for each category of guard service if more than one rate is billed to Fort Mac LRA.

Answer: \$40 Post certified officers, and \$26 for non-post certified officers.

Question: What equipment is required for this contract?

Answer: The equipment required is based on your business model.

Question: What is the average number of monthly extra coverage/special events guard hours required?

Answer: An average of 20 additional hours.

Question: Does Fort Mac LRA object to any of the incumbent guard personnel being retained by the new vendor if the incumbent is not the awarded vendor?

Answer: No.

Question: What is the current annual budget for guard service?

Answer: \$300,000 annually for 2017.

Question: Risk Summary and Qualifications states GL policy with \$5M aggregate—this is higher than required on GA State RFPs and any federal RFPs. We carry \$2M aggregate, will that suffice?

Answer: No. We require the \$5M aggregate amount of coverage.

Question: Risk Summary and Qualifications item 5 is for a Fidelity Bond coverage equal to \$1M. Is this an additional coverage requirement above and beyond GL and if so, why? I have not experienced Fidelity Bonds other than for construction projects-and then for the subs, not the security team, or City of Atlanta projects which make bids excessively expensive and ask if this item can be waived?

Answer: Unfortunately, this item cannot be waived. Fidelity bond coverage provides for employee dishonesty coverage, since security has exclusive rights to ALL buildings and property.

Question: Is the Guard shack equipped with, internet connection, Heating/Cooling?

Answer: No internet, but there is heating, cooling, and restrooms available.

Question: Is a cell phone required?

Answer: No.

Question: Is a vehicle required?

Answer: No.

Question: Is the price sheet provided the only format permissible to present pricing?

Answer: Yes.

Question: Should Health Insurance and Holidays, be included in the hourly rate or listed separately as a pass-through cost?

Answer: No, health care is not required by us, as they are contracted through your company.

Question: What are the shift start/end times?

Answer: The start and end times are up to the finalist as long as 24-hour security coverage is provided.

Question: What is the proposed start date for service?

Answer: July 16, 2017.