



Questions and Answers for Traffic Intersection Study RFP

November 5, 2018

1. Are any pages excluded from the page count (i.e. cover, tabs, resumes)?

No

2. Survey database will be needed to prepare encroachment permit plans. Will Fort Mac be providing survey data including DTM and utilities, or will the survey need to be performed under this contract?

Fort Mac will provide a land survey and utility survey if needed.

3. In E. Qualifications information section #3, it includes information that shall be included with the references:

Are all the items listed required?

Yes

If required, for the third bullet point on page 4 - does this mean we are required to only included references where the project manager for this traffic study proposal was also the project manager for the referenced project? Or, can the project manager be a key personnel for the referenced projects?

No, the project manager for the proposed project does not have to be the project manager for the referenced project.

Also, in E. Qualifications it states that we should include all certifications held by the individual, firm, and staff. Can we include individual certifications in the D. staffing section with their resume and reference that they are included in E. Qualifications?

Yes, they can be provided in the staffing section.

Should the fee proposal be submitted in the proposal or a separate envelope?

Separate envelope.

On page 9, you state for us to submit five (5) originals and one (1) electronically formatted proposal document – do you mean 1 original and 4 copies?

No. Five (5) originals and one electronic version on a Flash Drive

Can the required insurance document be submitted in an appendix of the proposal and/or not count towards the 10 page limit?

Yes