



McPherson Implementing Local Redevelopment Authority

Executive Committee Meeting January 30, 2017

A meeting of the Executive Committee of the McPherson Implementing Local Redevelopment Authority (Fort Mac LRA) was held on Monday, January 30, 2017 at 1794 Walker Avenue SW, Atlanta, GA 30310.

Board Members:

Felker Ward, Jr., Chairman
Richard Holmes, Vice Chair
Chandra Houston, Secretary

Other Board Members:

None.

Staff, Legal Counsel and Others:

Brian Hooker, Fort Mac LRA
Sandra Tennyson, Fort Mac LRA
Denise Perkins-Griffith, Fort Mac LRA
Robert Mosby, Fort Mac LRA
Arthur Mallard, Fort Mac LRA
Pete Hayley, Fort Mac LRA
Brian Andre Dorelus, Fort Mac LRA, Fellow
Quinton L. Spann, office of Commissioner Russell McMurry, GDOT
Bert Brantley, office of Commissioner Pat Wilson, GDECD

Guests:

Chairman Ward called the meeting to order at approximately 3:32pm

Announcements and Welcome:

Chairman Ward thanked the audience for their continued support and welcomed them to the meeting.

Mr. Brian Hooker, Executive Director, provided a safety briefing describing the location of exits, fire extinguishers and restrooms in this facility and instructed that in the event of an emergency Fort Mac LRA Security must be called immediately after calling 911.

Approval of Agenda:

Chairman Ward recommended the approval of the agenda. A motion was properly made and seconded. Approval was unanimous.

Public Comment:

The Chairman invited public comment and no one signed in.

Item No.4: Employee Policy Manual:

Mr. Brian Hooker, Executive Director, informed the committee that Fort Mac LRA has compiled its first Employee Policy Manual that represents how the Authority has been operating, which closely follows Invest Atlanta employee policies. Mr. Hooker explained that the goal is to outline the basic operation, mission, vision, travel expenses and how any form of harassment would be addressed for every employee and contract personnel.

Mr. Hooker asked the committee to review the policy and to make comments and changes so that the board could adopt the policy at an upcoming meeting. Mr. Richard Holmes, Vice Chair and Ms. Chandra Houston, Secretary raised several questions about the policy. The Chairman asked that Mr. Holmes be the recipient of all comments pertaining to the policy and Mr. Holmes accepted the request from the Chairman.

Item No. 5: Strategic Planning Update:

Mr. Hooker introduced Mr. Byron Marshall, the Strategic Planning Consultant with the firm Integrated Public Management Solutions to give a brief update on the status of the engagement. Mr. Marshall stated that he had spoken with staff, several board members and external stakeholders addressing prospects for future development of the base. Mr. Marshall stated he's responsible for providing recommendations and the rationale behind each. He also mentioned that the overall project should be completed within the next three months.

Item No. 6: Operations Funding Task Force:

The Chairman advised the committee that a task force needs to be formed to review alternate funding sources in collaboration with Integrated Public Management Solutions. He also stated that additional members for the task force are to be added. The Chairman mentioned that it was critical to secure outside funding to maintain operations.

Mr. Hooker informed the committee that additional marketing is needed in conjunction with a master plan that will attract investors to the site. He also stated that for the Authority to become self-sufficient using income from its Real Estate assets have not come to fruition, and will not likely happen for several years. Mr. Hooker informed the committee that Fiscal Year 2017 is the last year in which the Authority is scheduled to receive funding from Office of Economic Adjustment (OEA) and the City of Atlanta.

Item No. 8: Executive Session (1.) Real Estate Matters (2.) Personnel Matters:

Chairman Ward asked for a motion to convene to Executive Session and to reconvene to open session to approve and vote on matters before the Board at that time. A motion to approve was properly made and seconded. Approval was unanimous.

The Chairman made the following statement:

“Ladies and Gentlemen:

In accordance with O.C.G.A. Section 50-14-4(B), the McPherson Implementing LRA will enter into executive session. The purpose for the closed session is for members to (1) deliberate regarding the acquisition of interest in real estate, (2) deliberate concerning personnel matters. The specific reasons for the closed session will be entered in the official minutes and a notarized affidavit will be executed stating that the executive session was devoted to matters within the exceptions provided by law.”

After the Chairman read the statement a motion to approve was properly and seconded. Approval was unanimous.

The Committee went into Executive Session for approximately 1 hour 34 minutes.

Motion to return to Open Session:

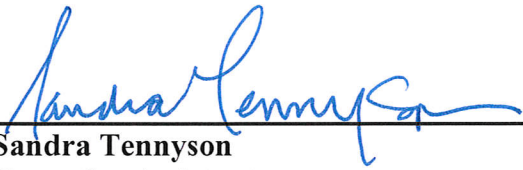
Chairman Ward asked for a motion to go back into open session. A motion to go back into open session was properly made and seconded. Approval was unanimous.

Adjournment:

A motion to adjourn was properly made and seconded. Approval was unanimous. The meeting was adjourned at approximately 5:46PM.

(signatures follow)

Recorded By:



Sandra Tennyson
Executive Assistant

Approved By



Brian C. Hooker
Executive Director

OPEN MEETINGS AFFIDAVIT

PERSONALLY, APPEARED before the undersigned attesting officer, duly authorized to administer oaths, Felker Ward, Jr., who, after being duly sworn in, deposes and on oath states the following:

- (1) I was the presiding officer of McPherson Implementing Local Redevelopment Authority (the "Authority") held on the 30th day of January 2017.
- (2) I have been advised that *O.C.G.A* § 50-14-4(b) requires that when any meeting of the Authority is closed in accordance with an exception to the Open Meetings Law that:
 - (i) the specific reason for the closure is to be entered upon the official minutes of the meeting;
 - (ii) the meeting is be closed only upon a majority vote of a quorum present for the meeting;
 - (iii) the minutes are to reflect the names of the members present and those voting for closure; and
 - (iv) the person presiding over the meeting is to execute and file with the official minutes of the meeting a notarized affidavit stating under oath that the subject matter of the meeting or the closed portion thereof was devoted to matters within the exceptions provided by law and identifying the specific relevant exception.
- (3) The subject matter of the closed meeting or closed portion of the meeting held on the 30th day of January 2017 which was closed for the purpose of:

X DELIBERATION REGARDING REAL ESTATE MATTERS

X DELIBERATION REGARDING PERSONNEL MATTERS

DELIBERATION REGARDING ACQUISITION/DISPOSITION OF INTEREST IN REAL ESTATE

(To be spread on minutes upon conclusion of disposition of interest in real estate)

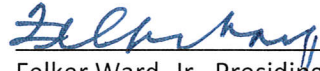
DELIBERATION REGARDING EXISTING LITIGATION OR OTHER LEGAL MATTERS

ATTORNEY-CLIENT COMMUNICATION

as allowed by *O.C.G. A.*, Title 50, Chapter 14 and was devoted to matters within those exceptions and as provided by law.

(4) This affidavit is being executed for the purpose of complying with the mandate of O.C.G.A. § 50-14-4(b) that such an affidavit be executed.

This 30th day of January 2017.



Felker Ward, Jr., Presiding Officer

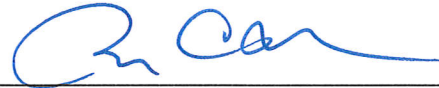
Sworn and subscribed before me
This 30th day of January 2017.



Notary Public

(SEAL)

Witnessed:



Witness

*my Commission
expires on 4/20/2019*