



McPherson Implementing Local Redevelopment Authority

**Finance Committee Meeting
August 18, 2016**

A meeting of the Finance Committee of the McPherson Implementing Local Redevelopment Authority (Fort Mac LRA) was held on Thursday, August 18, 2016 at 1794 Walker Avenue, SW, Atlanta, GA 30310.

Committee Members:

Aaron Watson, Chairman
Sondra Rhoades- Johnson
Richard Holmes
Chandra Houston
Thomas Weyandt

Other Board Members:

Felker Ward

Staff, Legal Counsel and Others:

Brian Hooker, Fort Mac LRA
Sandra Tennyson, Fort Mac LRA
Denise Perkins-Griffith, Fort Mac LRA
Arthur Mallard, Fort Mac LRA
Pete Hayley, Fort Mac LRA
Robert Mosby, Fort Mac LRA
Peter Andrews, Attorney Greenberg Traurig
Brenda Duverce, Office of State House Representative Park Cannon

Guests:

Joe Kegler, Infinity Housing
Brenda Ragland, Infinity Housing
Baratta Duffy, Infinity Housing
Keith Garner, IT Simple Construction
Wil Johnson, IT Simple Construction
Wes Golden, IT Simple Construction
Ed Baines, IT Simple Construction
Keyeron Simmons
Michael Reeves, Adams Commercial Realty

Announcements and Welcome:

The Chairman called the Fort Mac LRA Finance Committee meeting to order at approximately 1:23 P.M.

Chairman Watson welcomed everyone to the meeting.

Approval of Agenda:

Chairman Watson recommended the approval of the agenda. A motion to approve was properly made and seconded. Approval was unanimous.

Approval of Minutes:

Chairman Watson recommended the approval of the July 21, 2016 minutes. A motion to approve was properly made and seconded. Approval was unanimous.

Public Comment:

No one signed in for public comment.

Item: 5: Grant Update-OEA, DCA-WCD, Other:

Mr. Pete Hayley, Director of Program Management, informed the committee that the first draft of the proposal for funding from the Economic Development Agency (EDA) for the Workforce Development Center had been submitted to the EDA staff person assigned to us. Staff is working with the EDA staff person to address and or adjust the draft proposal. Mr. Hayley also stated that EDA suggested at we reduce the amount requested from six million dollars to four million dollars to be within the amount that can actually be funded. This total amount includes the 50% match that Fort Mac will have to provide. He also stated that the Community Engagement Subcommittee (CES) Workforce Task Force consists of the City of Atlanta, ARC Workforce Development, Atlanta Workforce Development Agency, Fulton County Workforce Development, Atlanta Metropolitan State College, Atlanta Technical College, Urban League and Center for Working Families, and are all involved with assisting Fort Mac with the development of a Workforce Development Center. Mr. Hayley stated that Georgia now requires that all workforce agencies collaborate and that we have all the partners at the table.

Mr. Hayley has also reported that we have submitted a grant application to the Georgia Health Foundation on August 12, 2016. This grant will be used educate and inform residents about health issues that face their communities. Information on diseases such as high blood pressure, heart disease diabetes, obesity. Information will be provided through seminars, discussion groups, health fairs and a mobile health center. The plan is to have our non -profit partner to actively take charge of the program. This would include planning and marketing the activities as well as arranging for the mobile health unit from Fulton County and the City of Atlanta to come out to the communities with experts to conduct seminars as a proactive measure.

Mr., Robert Mosby, Senior Accountant Manager, stated that the 2017 OEA Grant has been submitted and now waiting for final review and approval.

Mr. Mosby stated that in previous years environmental, marketing, physical needs assessment had not been included in the application and that OEA is currently reviewing the request for the recent submittal.

Item: No. 6: Financial & Audit Update:

Mr. Mosby, gave a brief budget to actual report, which included variance, local match and total operating expenses based on the approved 2017 budget. Mr. Mosby gave a detailed report on general administrative cost, caretaker, site planning and analysis and total operating expenses.

Mr. Mosby also informed the committee that the auditors Banks, Finley, White & Company have started fiscal year 2016 External Audit with a target draft completion date by the next Finance Committee meeting scheduled to be held on September 15, 2016 with a final completed audit by the next full board meeting on October 20, 2016.

Item: No. 7: Procurement Update:

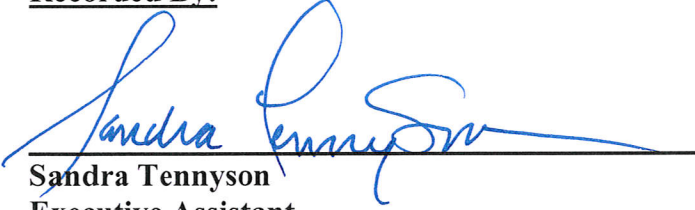
Mr. Hooker stated that staff had asked and received authorization from the Board to reissue the procurement for the Duplexes to include asking for a developmental partner and this procurement is currently being reviewed for reissuance. A procurement for a Strategic planner is also being drafted at this time to be submitted for approval from the board with the mission and vision of Fort Mac LRA established during the LCI study last Summer. Mr. Hooker also informed the committee a draft of a procurement for the FiberNet is currently being reviewed by the City of Atlanta and that he will be meeting with them next week for feedback. An unsolicited proposal was received to remove furniture at no cost but after consulting with legal it was decided to conduct a standard procurement process for those services. An active procurement for an Event Planner is currently underway with interviews scheduled to take place by end of week.

Adjournment:


A motion to adjourn was properly made and seconded. Approval was unanimous. The meeting was adjourned at approximately 1:57 P.M

(signatures follow)

Recorded By:


Sandra Tennyson
Executive Assistant

Approved By:


Brian C. Hooker
Executive Director