



McPherson Implementing Local Redevelopment Authority

**Finance Committee Meeting
February 9, 2017**

A meeting of the Finance Committee of the McPherson Implementing Local Redevelopment Authority (Fort Mac LRA) was held on Thursday, February 9, 2017 at 1794 Walker Avenue, SW, Atlanta, GA 30310.

Committee Members:

Richard Holmes
Sondra Rhoades- Johnson
Thomas Weyandt

Other Board Members:

Felker Ward
Fletcher Thornton
Joyce Sheperd

Staff, Legal Counsel and Others:

Brian Hooker, Fort Mac LRA
Sandra Tennyson, Fort Mac LRA
Arthur Mallard, Fort Mac LRA
Denise Perkins-Griffith, Fort Mac LRA
Pete Hayley, Fort Mac LRA
Robert Mosby, Fort Mac LRA
John Van Brunt, Commissioner Camila Knowles Office
Brian Andre Dorelus, Fort Mac LRA Fellow
Mahalia Paul, Fort Mac LRA Fellow
Peter Andrews, Attorney Greenberg Traurig

Guests:

No guests.

Announcements and Welcome:

Mr. Richard Holmes, acting Chairman, called the Fort Mac LRA Finance Committee meeting to order at approximately 1:05 P.M.

Mr. Brian Hooker, Executive Director, provided a safety briefing describing the location of exits, fire extinguishers and restrooms in this facility.

Approval of Agenda:

Mr. Holmes recommended the approval of the agenda. A motion to approve was properly made and seconded. Approval was unanimous.

Approval of Minutes:

Mr. Holmes recommended the approval of the January 12, 2017 minutes. A motion to approve was properly made and seconded. Approval was unanimous.

Public Comment:

No one signed in for public comment.

Item: 6: Procurement Updates:

Mr. Hooker, stated that Mr. Robert Mosby, Senior Accounting Manager has taken over the responsibility for Fort Mac LRA procurements. Below is a brief synopsis of the procurement update Mr. Mosby provided:

- A procurement for engineering, technical and construction contractor services is pending. As an RFQ or Request for Qualifications of a slight modification of the current procurement policy will be required.
- For Operations & Maintenance a new consultant has been selected and engaged on a short-term contract.
- VA Road Extension is open however a change order is needed due to safety concerns. A Resolution was presented along with a detailed change order statement at the Development Committee meeting detailing the adjustments with the dollar amount now being \$500,000. The Resolution was approved to be passed on to the Board for final approval.
- Strategic Planner: the consultant has been selected and the engagement is underway.
- Surplus Property Removal: vendor has been selected and the removal of items began on 1/17/2017 with an anticipated completion by 4/2/2017 for buildings 167, 169, 170, 171, 100, and 101. FORSCOM building will begin shortly thereafter.
- Fort Mac FiberNet: a finalist has been selected to provide an open access fiber network at Fort Mac. The LRA intends to seek funding support from the Campbellton Road TAD through Invest Atlanta.
- Duplexes negotiations have been suspended and are being reevaluated since some of the properties in question may no longer be available.
- Security: contract has been extended for 6 months.
- Landscaping: contract has also been extended for 6 months.

Item: No: 7: Resolution- Procurement Policy Update:

Mr. Hooker informed the committee that staff requests a change in the Procurement Policy whereby the Authority could engage contractors for on call services from a list or roster of pre-qualified contractors. The request is to incorporate a Request for Qualification for

Contractors category to accomplish that end. The RFQC contains comprehensive qualifications and experience relevant to projects or contracts needed.

It was discussed and confirmed that the bid categories will be: 1) Invitation to Bid, ITB, 2) Request for Qualifications, RFQ, 3) Request for Proposals, RFP.

Mr. Thomas Weyandt recommended the adoption of the Procurement Policy as presented by staff and to come back later to revise once the terminology has been corrected in the policy. A motion to approve was properly made and seconded. Approval was unanimous.

Item: No: 8: Grants Update:

Mr. Pete Hayley, Director of Program Management, informed the committee that on February 8, 2017 he received notice from EDA (Economic Development Administration) requesting that the Authority have in place its matching funds for the Workforce Development Center grant within the next 8 to 10 weeks. Mr. Hayley also stated that on February 9, 2017 he received an email from Atlanta Regional Commission (ARC) stating that the grant application submitted for design and engineering of the Fort Mac Mile had been denied. Mr. Hayley reviewed a list of other grants that are being considered.

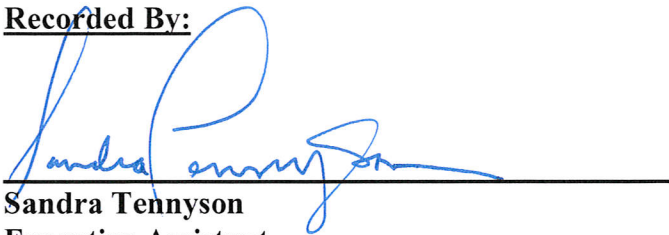
Item: No. 9: Financial Update:

Mr. Mosby stated that in January 2017 the Authority received a draw of \$107K from OEA. He also acknowledged and thanked the Real Estate team for their licensing and leasing contracts which offset the 250k that was anticipated from the City to assist with LRA operations. Overall the year to date operations are within the budget.

Adjournment:

A motion to adjourn was properly made and seconded. Approval was unanimous. The meeting was adjourned at approximately 1:56 P.M.

Recorded By:



Sandra Tennyson
Executive Assistant

Approved By:



Brian C. Hooker
Executive Director