



**McPherson Implementing Local Redevelopment Authority  
Finance Committee Meeting  
July 12, 2018**

A meeting of the Finance Committee of the McPherson Implementing Local Redevelopment Authority (Fort Mac LRA) was held on Thursday, July 12, 2018, at 1794 Walker Avenue, SW, Atlanta, GA 30310.

**Committee Members:**

Aaron Watson, Chairman  
Chandra Houston  
Richard Holmes

**Other Board Members:**

Fletcher Thornton

**Staff, Legal Counsel and Others:**

Brian Hooker, Fort Mac LRA  
Sandra Tennyson, Fort Mac LRA  
Arthur Mallard, Fort Mac LRA  
Pete Hayley, Fort Mac LRA  
Robert Mosby, Fort Mac LRA  
CeCe Ross, Fort Mac LRA  
Tracey Upshaw, Fort Mac LRA  
Mahalia Paul, Fort Mac LRA  
Kenneth Neighbors, Attorney, Greenberg Traurig  
Peter Andrews, Attorney, Greenberg Traurig  
John Van Brunt, Office of Commissioner Christopher Nunn, Community Affairs

**Guests:**

Michael Reeves, Adams Commercial Real Estate  
Ashish Bagel, Macauley Investments  
Stephen Macauley, Macauley Investments

**Announcements and Welcome:**

Chairman Aaron Watson called the meeting to order at approximately 9:04 A.M. and thanked everyone for their presence.

Mr. Brian Hooker, Executive Director, introduced Ms. CeCe Ross, Asset & Property Manager as the safety coordinator to provide the safety briefing. Ms. Ross informed the board and audience that Fort Mac is now equipped with a 1<sup>st</sup> aid kit and an Automated External Defibrillator.

**Approval of Agenda:**

Chairman Watson recommended the approval of the agenda. A motion to approve was properly made and seconded. Approval was unanimous.

**Approval of Minutes:**

Chairman Watson recommended the approval of the April 26, 2018 Finance Committee Minutes. A motion to approve was properly made and seconded. Approval was unanimous.

**Public Comment:**

No one signed in for public comment.

**Item: 6: Grant and Loan Update:**

Mr. Robert Mosby, Senior Accounting Manager, gave a grant and loan update informing the committee that the SunTrust loan need to make the 2<sup>nd</sup> payment to the Army had been approved for the requested amount. Mr. Mosby was elated to report that OEA (Office of Economic Adjustment) had agreed to increase their original match from 75/25 to a 90/10 match for the FY2018 grant period. Mr. Mosby also announced that the City of Atlanta had included a grant in their FY2019 budget for Fort Mac LRA

A detailed report was included in the committee's packet for their perusal.

**Item: 7: Financial Update:**

Mr. Mosby gave a brief update on budget to actual expenditures and revenue year to date which included the negative net income for the year. Mr. Mosby informed the committee that the negative net income was directly related to the delay in the close of the OEA grant and that we are still perusing reimbursement dollars from the VA (Veterans Affairs) for current and prior years for utilities expenses incurred on their usage.

A detailed report was included in the committee's packet for their perusal.

**Item: 8: FY19 Budget Proposal:**

Mr. Mosby reported to the committee that FY2019 officially began on 7/1/2019 and he gave an update for the period ending 6/30/2018. Mr. Mosby informed the committee that the first draw from the FY18 funds were received on July 11, 2018.

Also included in the packet was a contingent projects budget summary for 2019.

Mr. Hooker stated the Fort Mac LRA staff was asking the committee to adopt the operating and contingent projects budget as presented.

**Item:9: Resolution-FY19 Budget:**

Chairman Watson recommended the approval of the Resolution to be presented to the full board. A motion to approve was properly made and seconded. Approval was unanimous.

**Item:10: Resolution-Insurance Renewal:**

Mr. Mosby informed the committee that there had been a slight increase for Fort Mac LRA Insurance for the 2018-2019 renewal policy due to loss runs (claims) filed the previous year. A detailed report on the type of required coverage and Insurance Resolution was included in the committee's packet for their perusal.

After Mr. Mosby presentation, Chairman Watson recommended that the Resolution for Insurance be presented to the full board for their approval. A motion to approve was properly made and seconded. Approval was unanimous.

**Item:11: Procurement Update:**

Mr. Mosby gave an account on the Procurement Status:

- Fort Mac FiberNET has been authorized/contracted out status is Active
- Striping for V.A. parking Lot is Pending
- Landscaping contract has been awarded. WCC Landscaping was awarded the RFP. We anticipate a ~2,400 savings
- Security contract has been awarded-Nu Image Security was awarded the RFP. We anticipate ~\$35K in savings
- Cleaning services contract has been awarded-Deluxe Cleaning was awarded the RFP.
- JACC (Jobs and Career Center) is contingent
- Design Build/Architect/General Contract-Contingent

A detailed report was included in the committee's packet.

**Item:12: Resolution-Security Services Agreement:**

Chairman Watson recommended the approval of the Security Resolution and Services Agreement to be presented to the full board. A motion to approve was properly made and seconded. Approval was unanimous.

**Item:13: Resolution-Landscaping Services Agreement:**

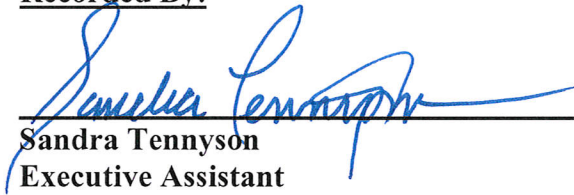
Chairman Watson recommended the approval of the Landscaping Resolution and Services Agreement to be presented to the full board. A motion to approve was properly made and seconded. Approval was unanimous.

**Adjournment:**


A motion to adjourn was properly made and seconded. Approval was unanimous. The meeting was adjourned at approximately 10 :00 A.M.

**(signatures follow)**

**Recorded By:**

  
Sandra Tennyson  
Executive Assistant

**Approved By:**

  
Brian C. Hooker  
Executive Director